ORGANIC CHEMISTRY RECITATION SWITCH REQUEST

This form may be used only when you request the special permission to register in a recitation that is not associated with the lecture you attend, as a result of an unavoidable schedule conflict. The permission will be given to eligible students, that is, students who are officially registered in Organic Chemistry courses (CHE 321/322/326) at Stony Brook and have satisfied all the pre- and/or co-requisites, when there is space available. Please keep in mind that such change of recitation session can only be done after the school starts officially. Before that, you need to follow the Registrar’s guidelines when registering yourself.

Student’s name (Print, please) ___________________________ SBU ID ______________________

I. Course Information:

Course (circle one) CHE 321 CHE 322 CHE 326
Term (circle one) Spring Summer Fall Year ____________
Current Lecture (circle one) L01 L02 L03
Current Recitation (For example, R01, R02, etc.; N/A if not registered) ______________________
Recitation Wish to Register/Switch to (For example, R01, R02, etc.) ______________________

II. Contact Information:

Phone _____________________________________________
Email _____________________________________________

III. If you have a special reason for this request, please state briefly:

IV. Please submit this form to Dr. Rong Chen, the Coordinator of Organic Chemistry (Chemistry 523).

__________________________________________________________
Coordinator’s use only:

Date processed _________ Registered in recitation ________ Attend recitation ________