

Fall 2009 – Graduate Students (non SPD) - Dates by Topic (Rev. 03/26/09)

Academic Calendars for the Health Sciences Center, the School of Professional Development, and Stony Brook Manhattan are published separately.

Complete information is available on the following web sites and telephone numbers.

Health Sciences Center:	http://www.uhmc.sunysb.edu/studserv/calendar.html or call 631-444-2111
School of Professional Development:	http://ws.cc.stonybrook.edu/spd/ or call 631-632-7050 – Option #3
The Graduate School:	http://www.grad.sunysb.edu/ or call 631-632-4723
Stony Brook Manhattan:	http://www.stonybrook.edu/sb/nyc/ or call 646-472-2000
Stony Brook Southampton:	http://www.stonybrook.edu/sb/southampton/ or call 631-632-8000

Book Requisition Deadlines	Mar. 30 – Deadline for requisitions to be submitted to the University Bookstore for Summer 2010 Apr. 15 – Deadline for requisitions to be submitted to the University Bookstore for Fall 2010 Oct. 15 – Deadline for requisitions to be submitted to the University Bookstore for Spring 2011			
Definitions (see deadlines and restrictions below)	Swap – switch equal credits for equal # of credits. Ex: swap MUS 119 (3.0 credits) for ARS 201 (3.0 credits) Section Change – switch sections within the same course. Ex: switch from PHY 122 section R02 to PHY 122 section R03 Credit Change – change credits on an existing course that allows variable credits. Ex: change from 3.0 to 6.0 credits of MUS 523 Drop-Down/ Move-up – switch within the same subject to a different level of difficulty. Ex: move from MAT 131 to MAT 125 Drop – term used to define the process of dropping individual classes Withdraw – term used to define the process of dropping all classes, i.e., “withdrawing” from the University.			
Date of Drop & Withdrawal	Tuition % Incurred	Tuition % Refunded	Fees % Refunded	Last Day of Tuition % applies
On or Before 9/06/09	0 %	100 %	100 %	Sunday, 9/06/09
9/07/09 - 9/13/09	30 %	70 %	0 %	Sunday, 9/13/09
9/14/08 - 9/20/09	50 %	50 %	0 %	Sunday, 9/20/09
9/21/08 - 9/27/09	70 %	30 %	0 %	Sunday, 9/27/09
On or after 9/28/2009	100 %	0 %	0 %	

Semester Withdrawals/ Leave of Absence:	Aug. 30	Last day students can drop all courses via Solar. Students must petition to the Graduate School if they wish to drop/withdraw from the semester after this date.
Semester Start (Mon.- Fri. Classes)	Aug. 31	First Day of Classes. This includes Stony Brook West Campus, SPD Online Classes, SUNY Learning Net courses, Southampton and Manhattan Campus & Locations.
Late Registration	Aug. 31	Late Registration begins. \$40 fee applies to all students who are not enrolled in at least one course before August 31. This includes students enrolling in Stony Brook West Campus, SPD Online, SUNY Learning Net, Southampton, and Manhattan classes.
("I") Removal	Aug. 31	Last day for removal of Incomplete grades from the Spring and Summer 2009 terms.
Senior Auditing	Sept. 2	Senior Auditing Program registration and start of program. Call 631.632.7063 for more information.
Waitlist Deadline	Sept. 4	Last day students can place themselves on a waitlisted course. Reminder: Students, who place themselves on a waitlist and change their intent to register, MUST DROP themselves from the Waitlist. If students are registered from the waitlist, students are responsible for any Tuition Liability incurred.
Ugrd. Students Enrolling in Grad. Courses	Sept. 4	Last day for undergraduates in an Accelerated Bachelors/Masters Degree Program to submit a petition to the Graduate School to enroll in graduate courses.
Drop, Withdraw (Without Tuition Liability)	Sept. 6	Last day to drop a class or withdraw from the university “without tuition liability.” Dropping courses must be done via Solar System. Semester withdrawals: Students must contact the Graduate School to complete appropriate paperwork PRIOR to this deadline to avoid tuition liability.
No Classes	Sept. 7	Labor Day (Observed) – NO CLASSES IN-SESSION
Semester Start (Sat. Classes)	Sept. 12	First Day of Saturday Classes. This includes Stony Brook West Campus, SUNY Learning Net courses offered through SBU, Southampton, and Manhattan Campus.
Drop, Withdraw (Without a “W”) (Close of Business Day – 4:00PM)	Sept. 14	Last day to drop or withdraw from the university without a “W” (withdraw) recorded on student record. Tuition liability remains applicable. All drops must be processed by the close of business day (4 PM). Graduate students must petition to the Graduate School to process drop/withdrawal after this date.
Swaps (Close of Business Day – 4:00PM)	Sept. 14	Last day to process a swap “ without a petition ”. (See definition of “Swaps” above) If student reduces credit load after Sept. 6, it would not be considered a SWAP and tuition liability will apply. All swaps must be processed by the close of business day (4 PM).
G5 Advancement	Sept. 14	Last day for departments to submit Advancement to Candidacy (G5 Status) requests in order for the advancement to take effect for the Fall 2009 Semester.
Swaps (Close of Business Day – 4:00PM)	Sept. 15-21	For swaps between these dates, Graduate students must petition to the Graduate School. If student reduces credit load after Sept. 6, tuition liability will apply. All swaps must be processed by the close of business day (4 PM).
No Classes after 5 PM	Sept. 18	Rosh Hashanah (Observed) – NO CLASSES after 5:00 PM
No Classes	Sept. 19- 20	Rosh Hashanah (Observed)
Adding Classes / Late Registration Ends (Close of Business Day – 4:00PM)	Sept. 21	Last day to add classes. End of late registration. All changes must be processed by the close of business day (4 PM).
Application for Graduation	Sept. 21	Last day for December Degree Candidates to apply for graduation. Candidates should apply online www.grad.sunysb.edu/ (Go to Academics – Graduation Information - Application for Graduation.)
No Classes	Sept. 28	Yom Kippur (Observed) – NO CLASSES IN-SESSION
Correction Day	Sept. 29	CORRECTION DAY: Classes follow a Monday schedule.
Advance Registration	Nov. 9	Advance registration tentatively set to begin for Winter and Spring 2010 Semesters.

(Tentative; subject to change)		Go to website for enrollment schedule: www.stonybrook.edu/registrar/schedules.htm .
Thanksgiving Break	Nov. 25-29	Thanksgiving Break – NO CLASSES IN-SESSION
Mon–Fri Classes End	Dec. 11	Last day of class for any courses that are held Mondays through Fridays.
University Withdrawal (Close of Business Day – 4:00PM)	Dec. 11	Last day to withdraw from the University. A petition to the Graduate School is required. All petitions must be processed by the close of business day (4 PM).
Saturday Classes End	Dec. 12	Last day of class for any courses that are held on Saturdays.
Reading Days	Dec. 13	Make up exams, lab meetings, etc. may NOT be scheduled on Readings Days.
Finals for Mon – Fri Classes	Dec. 14-21	Finals held for Monday through Friday Courses. No Weekend Exams for Mon-Fri Classes. For schedule go to Final Exam Schedule link at the Registrar's Website. www.stonybrook.edu/registrar
Finals for Sat. Classes	Dec. 19	Saturday Finals held during regular scheduled class time.
End of Term	Dec. 21	End of Term; Last day of Finals.
Commencement	Dec. 22	University Graduation Ceremony
Completion Statements	Jan. 19, 2010	Last day for departments to submit completion statements for Dec. '09 Masters and Doctoral Candidates.